

INVERCLYDE INTEGRATION JOINT BOARD – 25 SEPTEMBER 2023

Inverclyde Integration Joint Board
Monday 25 September 2023 at 2pm

PRESENT:

Voting Members:

| | |
|---------------------------------|-------------------------------------|
| Councillor Robert Moran (Chair) | Inverclyde Council |
| Alan Cowan (Vice Chair) | Greater Glasgow and Clyde NHS Board |
| Councillor Martin McCluskey | Inverclyde Council |
| Councillor Lynne Quinn | Inverclyde Council |
| Councillor Sandra Reynolds | Inverclyde Council |
| Ann Cameron-Burns | Greater Glasgow and Clyde NHS Board |
| David Gould | Greater Glasgow and Clyde NHS Board |
| Dr Rebecca Metcalfe | Greater Glasgow and Clyde NHS Board |

Non-Voting Professional Advisory Members:

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| Kate Rocks | Chief Officer, Inverclyde Health & Social Care Partnership |
| Audrey Howard | On behalf of Jonathan Hinds, Chief Social Work Officer, Inverclyde Health & Social Care Partnership |
| Marie Keirs | On behalf of Craig Given, Chief Finance Officer, Inverclyde Health & Social Care Partnership |
| Dr Hector MacDonald | Clinical Director, Inverclyde Health & Social Care Partnership |

Non-Voting Stakeholder Representative Members:

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| Ciorstaidh Reichle | On behalf of Diana McCrone, Staff Representative, NHS Board |
| Charlene Elliott | Third Sector Representative, CVS Inverclyde |
| Margaret Tait | Service User Representative, Inverclyde Health & Social Care Partnership Advisory Group |
| Christina Boyd | Carer's Representative |

Also present:

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| Chris Paisley | KPMG LLP |
| Vicky Pollock | Legal Services Manager, Inverclyde Council |
| Alan Best | Interim Head of Health & Community Care, Inverclyde Health & Social Care Partnership |
| Pamela Robb | Planning & Redesign Officer, Inverclyde Health & Social Care Partnership |
| Arlene Mailey | Service Manager, Quality & Development, Inverclyde Health & Social Care Partnership |
| Iain Strachan | Head of Legal, Democratic, Digital & Support Services, Inverclyde Council |
| Diane Sweeney | Senior Committee Officer, Inverclyde Council |
| Colin MacDonald | Senior Committee Officer, Inverclyde Council |
| PJ Coulter | Corporate Communications, Inverclyde Council |
| Karen Haldane | Executive Officer, Your Voice, Inverclyde Community Care Forum (public business only) |

Chair: Councillor Moran presided.

The meeting was held at the Municipal Buildings, Greenock with Mr Gould, Dr Metcalfe, Dr MacDonald, Ms Reichle and Ms Elliott attending remotely.

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59 Apologies, Substitutions and Declarations of Interest

59

Apologies for absence were intimated on behalf of:

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| Jonathan Hinds | Chief Social Work Officer, Inverclyde Health & Social Care Partnership (with Audrey Howard substituting) |
| Craig Given | Chief Finance Officer, Inverclyde Health & Social Care Partnership (with Marie Keirs substituting) |
| Laura Moore | Chief Nurse, NHS GG&C |
| Dr Chris Jones | Registered Medical Practitioner |
| Gemma Eardley | Staff Representative, Inverclyde Health & Social Care Partnership |
| Diana McCrone | Staff Representative, NHS Board (with Ciorstaidh Reichle substituting) |
| Stevie McLachlan | Inverclyde Housing Association Representative, River Clyde Homes |

No declarations of interest were intimated, but certain connections were intimated for the purposes of transparency as follows:

Agenda item 10 (Hillend Respite Unit) – Ms Boyd

Agenda item 13 (Inverclyde HSCP Strategic Plan Update 2023-24) – Ms Boyd and Ms Tait

Agenda item 16 (Reporting by Exception – Governance of HSCP Commissioned External Organisations) – Ms Boyd and Ms Tait

60 Annual Accounts for the Financial Year Ended 31 March 2023

60

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership appending (1) the representation letter to KPMG LLP, being the IJJB's external auditor, (2) the Audited Annual Accounts 2022/23, and (3) KPMG LLP's Annual Audit Report to the IJJB and the Controller of Audit, this matter also having been considered at the earlier meeting of the IJJB Audit Committee.

The report was presented by Ms Keirs, who thanked the team responsible for completing the accounts.

Mr Gould, the Chair of the IJJB Audit Committee, addressed the Board and advised that the IJJB Audit Committee were content with the accounts.

Decided:

(1) that the Chair, Chief Officer of Inverclyde Health & Social Care Partnership and Chief Financial Officer of Inverclyde Health & Social Care Partnership be authorised to accept and sign the final 2022/23 Accounts on behalf of the IJJB;

(2) that the Letter of Representation, as detailed at appendix 1 of the report, be endorsed and it be signed by the Chief Financial Officer;

(3) that the content of the ISA (260) report, as detailed at appendix 3 to the report, be noted; and

(4) that it be noted that a further version of the ISA (260) report will be presented to the IJJB in November, following the completion on the wider Scope and Best Value work by KPMG LLP.

61 Minute of Meeting of Inverclyde Integration Joint Board of 26 June 2023

61

There was submitted the Minute of the Inverclyde Integration Joint Board of 26 June 2023.

The Minute was presented by the Chair and checked for fact, omission, accuracy and clarity.

Decided: that the Minute be agreed.

62 Annual Performance Report 2022/23

62

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) providing an update on the overall performance of Inverclyde Health & Social Care Partnership, and (2) appending the Inverclyde Health and Social Care Partnership Annual Performance Report 2022-23. The report was presented by Ms Rocks.

Referring to National Integration Indicator 8 'Total combined percentage of carers who feel supported to continue in their caring role – 29%', the Board expressed disappointment at the persistently low figure and lack of progress in improving this. The Board also noted that, referring to Outcome Indicator 8 in the Audited Annual Accounts 2022/23, the Inverclyde figure was comparable to the national figure of 29.7%. Ms Rocks advised that she would add this matter to the Strategic Plan as it was important that the opinion of Carers was heard.

Referring to Strategic Plan Indicator Number 4.3 'Number of people self-directing their care through receiving direct payments and other forms of SDS – 17', the Board sought clarification as to what this figure represented i.e. was it per 1000, and Ms Rocks advised she would clarify this.

The Board commented favourably on the amount of valuable and transparent data contained within the report, that it was hoped this could be used to inform local priorities and asked officers to consider providing a condensed 'easy read' version.

Referring to delayed discharges from hospital, mentioned in several parts of the report, the Board sought an explanation for the rise in figures. Ms Rocks advised that staff recruitment and retention issues continued to affect this but that the workforce change from Home Care to Social Care was having a positive impact. Ms Rocks further advised that she was intending to bring a report to the November Board on new ways of working in relation to getting people home after hospital discharge.

The Board asked if vaping could be added to Big Action 5 and Ms Rocks advised that this would be a matter for the Alcohol & Drug Partnership to consider and that she would raise it with them.

The Board commented that there could be more pro-activity on health improvement matters like obesity and diabetes, and there was discussion on the work of the Health Promotion Team and Prevention Education Sub-Group, particularly within schools and in relation to alcohol and drug issues. Ms Rocks advised that she would arrange a development day focusing on the work ongoing in Inverclyde to avoid/reduce harm, and paid tribute to the work of the third Sector in Inverclyde.

Decided: that the Board notes the Inverclyde Health and Social Care Partnership Annual Performance Report 2022-23 and approves its submission to the Scottish Government.

63 Annual Report – Clinical and Care Governance 2022-2023

63

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) providing a summary of the yearly activity of the Clinical and Care Governance Group for the period 2022-2023, and (2) appending a copy of the Clinical and Care Governance Annual Report 2022-2023, which would be sent to NHS Greater Glasgow and Clyde. The report was presented by Dr MacDonald.

Referring to section 6.1 of the Annual Report 'Care Opinion implementation Inverclyde HSCP', the Board asked Dr MacDonald why there was an increase from 38 to 94 in the number of stories shared to the Care Opinion website. Dr MacDonald explained that there were a number of reasons for the raised awareness, including development days for staff and QR codes for mobile phones, and noted that he would like to see the

numbers increase further. The Board commented favourably on the initiative.

Decided: that the Clinical and Care Governance Annual Report 2022-2023 be noted.

64 Chief Officer's Report

64

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on developments which are not the subject of reports on this agenda. The report was presented by Ms Rocks and provided updates on the (1) Learning Disability Community Hub, (2) GP List Closures, (3) Delayed Discharges, (4) Alcohol and Drug Partnership (ADP) Annual Reporting Survey 2022-23 (5) Drug Deaths, (6) Homelessness Service, and (7) Recovery Walk. Ms Rocks invited Dr MacDonald to address the Board on GP List Closures.

Dr MacDonald assured the Board that work was ongoing with all GP Practices in Inverclyde to re-open the lists, provided an explanation for the closures and advised that new arrivals to Inverclyde could still access GP services, but that they were assigned a GP Practice which might not be their first choice. The Board discussed this matter fully, and commented on the (1) pressure on dental services, (2) impact of Covid, (3) historic pressure on GP services pre-dating Covid and the arrival of asylum seekers or foreign nationals, and (4) multiple strands involved in providing care within immigration services, including corresponding with the Home Office on the requirement for 'doubling up' within provided accommodation. The Board commented that Inverclyde Council promoted re-population to reverse a declining population trend but that a small number of people appeared to have overwhelmed the system and questioned the lack of resilience.

Referring to Delayed Discharge, the Board asked if the Ambulance Service had been included in discussions, and Mr Best confirmed that they had been, provided an overview of the initiatives designed to address the ongoing challenges, and advised that he would provide an update at a future meeting on this matter.

The Board asked for further detail on the 70% Quality/30% Cost ratio for external homecare providers, and Ms Rocks advised that this had been approved by Inverclyde Council's Policy & Resources Committee and that she intended to bring a report to the next meeting on the move from commissioned services.

Referring to Alcohol and Drug Partnership (ADP) Annual Reporting Survey 2022-23 and paragraph 4.4 of the report, Ms Rocks asked the Board to note the typographical error in the report and that the IJJB were being asked to 'note' the content of the submission, and not 'approve' it.

Referring to Drug Deaths, the Board highlighted the work done with partners and that the 'Challenge Stigma' module had been launched. Ms Kilbane advised that not all victims of drug related deaths were known to HSCP services, and that work was ongoing to establish if there were any missed opportunities.

Referring to Homelessness Service, Ms Rocks advised the Board that it was her intention to bring a report to the next meeting to advise on how the Service will look in the future, and praised staff for the scores obtained in the recent Care inspectorate inspection.

Referring to Recovery Walk, the members of the Board who participated commented favourably on the experience. The Board further commented positively on the roll-out of naloxone and expressed concerns over synthetic opiates.

Decided:

- (1) that the updates provided within the reports be noted; and
- (2) that the thanks of the Board be extended to officers and staff within the Homelessness Service for the gradings achieved in the recent Care Inspectorate inspection and their work to transform the service.

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65 Financial Monitoring Report 2023/24 Period 3**65**

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership on the Revenue and Capital Budgets projected financial outturn for the year as at 30 June 2023. The report was presented by Ms Keirs.

The Board referred to the overspend in Children and Families and asked what measures were being taken to contain this, and Ms Rocks provided an overview, including earlier intervention, and advised that work was ongoing.

Decided:

- (1) that (a) the current Period 3 forecast position for 2023/24, as detailed in the report and at appendices 1 to 3, and (b) the assumption that this will be funded from reserves held, be noted;
- (2) that (a) the proposed budget realignments and virement, as detailed at appendix 4 of the report, be approved, and (b) officers be authorised to issue revised directions to Inverclyde Council and/or Health Board as required on the basis of the revised figures, as detailed at appendix 5 of the report;
- (3) that the position on the Transformation Fund, as detailed at appendix 6 of the report, be noted;
- (4) that the current capital position, as detailed at appendix 7 of the report, be noted;
- (5) that the current Earmarked Reserves position, as detailed at appendix 8 of the report, be noted; and
- (6) that the key assumptions within the forecasts, as detailed at section 10 of the report, be noted.

66 Rolling Action List**66**

There was submitted a Rolling Action List (RAL) of items arising from previous decisions of the IJJB.

Decided: that the Rolling Action List be noted.

67 Inverclyde Integration Joint Board Audit Committee – Appointment of Voting Member**67**

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership seeking the agreement of the Board to appoint Mr Alan Cowan to the IJJB Audit Committee to replace Mr Simon Carr as a voting member.

Decided: that it be agreed Mr Alan Cowan be appointed to serve as a voting member on the IJJB Audit Committee.

68 Hillend Respite Unit**68**

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on the position regarding Hillend Respite Unit. The report was presented by Mr Best.

Ms Boyd declared a connection in this item as a Director of Inverclyde Carer's Centre. She also formed the view that the nature of her interest and of the item of business did not preclude her continued presence at the meeting or her participation in the decision making process and was declaring for transparency.

The Board sought reassurance that the planned consultation on the future of Hillend Respite Unit would be wide ranging and seek the views of past and future service users and carers. Ms Rocks agreed that services needed to be looked at in their totality and Mr Best advised of alternative care packages which were being considered, as care homes may not always be the correct environment, which included outdoor experiences and short breaks for carers.

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Decided:

- (1) that the proposal for Hillend Respite Unit to remain closed be noted, as any potential impact has been minimised over the last 3 years for both service users and employees;
- (2) that it be agreed that officers undertake a detailed consultation (a) to discuss any impact of the closure of Hillend Respite Unit on a permanent basis with (i) all users and carers who utilised the service pre-Covid, and (ii) potential future service users and relevant stakeholders, and (b) on the availability of alternative respite option provision;
- (3) that officers review all service users of respite, after the consultation noted above, to ensure alternative respite provision is in place in the event of the decommissioning of the service; and
- (4) that this activity should be reviewed as part of the wider review of respite provision.

69 External Commissioning of Home Care Services 69

It was noted that this item was withdrawn from the agenda.

70 IJB Directions Annual Report – 2022/23 70

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing a summary of the Directions issued by the IJB to Inverclyde Council and NHS Greater Glasgow and Clyde in the period September 2022 to August 2023. The report was presented by Ms Pollock.

Decided: that the content of the report be noted.

71 Inverclyde HSCP Strategic Plan Update 2023-24 71

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership presenting (1) the refreshed Strategic Plan update for the first quarter of 2023-24, and (2) the engagement and consultation plans for the new 5-year strategic Plan from 2024. The report was presented by Ms Rocks.

Ms Boyd declared a connection in this item as a Director of Inverclyde Carer's Centre and Ms Tait declared a connection as Chair of Your Voice. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence at the meeting or their participation in the decision making process and were declaring for transparency.

The Board advised that the Carers Centre now had additional staff connected to their Young Carers service.

The Board requested that officers consider a 3 year plan, rather than a 5 year plan, noting that Inverclyde is the only HSCP with a 5 year plan. Ms Rocks acknowledged this and advised that this matter could be discussed with the Strategic Planning Group.

Decided:

- (1) that the update on the Strategic Plan refresh progress be noted;
- (2) that the timeline and plan for the 5-year Strategic Plan 2024 be noted;
- (3) that the communications and engagement plan for the 5-year Strategic Plan 2024 be noted; and
- (4) the proposals detailed at section 4 of the report for (a) Strategic Plan Engagement/Consultation, (b) Strategic planning group, (c) Refresh of Big Actions, (d) Outcomes Framework, (e) Pentana, and (f) Governance and Monitoring, be noted.

72 Public Sector Equality Duty Compliance Update 72

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care

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Partnership providing a progress update on the Public Sector Equality Duty Compliance and Improvement Plan, the Equalities and Human Rights Commission having previously advised the IJJB that it was deemed to be non-compliant with its Public Sector Equality Duties under the Equality Act 2010 and associated Regulations. The report was presented by Ms Rocks.

The Board welcomed the progress made and sought reassurance that there would be a maintained focus on this matter. Ms Rock assured that Equalities had to be integral to the vision and values of the IJJB and encouraged members to challenge officers should they feel this was not now the case. Ms Rocks noted that this matter was now part of the Strategic Plan and that she hoped to see it considered in every report.

Decided:

- (1) that the progress made against the Improvement Plan, as detailed in appendix 1 to the report, be noted; and
- (2) that it be noted that a further report will be presented to the March 2024 meeting of the IJJB with an update on progress in implementing the Improvement Plan, along with the new Equality Outcomes for 2024-28 and the Equalities Mainstreaming Report for 2022-24.

73 Minute of Meeting of IJB Audit Committee of 26 June 2023

73

There was submitted the Minute of the Inverclyde Integration Joint Board Audit Committee of 26 June 2023 for information and noting.

The Chair invited Mr Gould as Chair of the IJJB Audit Committee, to provide feedback on the main issues discussed at their Committee meeting held at 1pm. Mr Gould provided a brief summary, advising of the intention to have a Development Session with the Chief Internal Auditor.

Decided: that the Minute be noted.

Ms Elliott left the meeting at this juncture.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in the paragraphs 6 and 9 of Part I of Schedule 7(A) of the Act.

74 Reporting by Exception – Governance of HSCP Commissioned External Organisations

74

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership on matters relating to the HSCP Governance process for externally commissioned Social Care Services for the reporting period 25 March to 21 July 2023. The report was presented by Ms Mailey and provided updates on establishments and services within Older People Services, Adult Services and Children's Services, all as detailed in the Private Appendix.

Ms Boyd declared a connection in this item as a Director of Inverclyde Carer's Centre and Ms Tait declared a connection as Chair of Your Voice. They also formed the view that the nature of their interest and of the item of business did not preclude their continued presence at the meeting or their participation in the decision-making process and were declaring for transparency.

Decided:

- (1) that the governance report for the period 25 March to 21 July 2023 be noted; and
- (2) that members acknowledge that officers regard the control mechanisms in place through the governance meetings and managing poorly performing services guidance

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within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.